

FAMILY PENSION FORM

[To be issued by the Appointing Authority / PSA in the event of in-service death of a government servant]

Subject:- SPECIMEN OF NOTIFICATION / ORDERS FOR SANCTION OF FAMILY PENSION IN CASE OF IN-SERVICE DEATH OF GOVERNMENT SERVANT.

Notification / Order No: _____ Dated: _____

(1) Mr. _____ s/o _____ residing at _____ Designation _____ drawing pay _____ (reckonable for pension), as under, in BS* _____ Personnel No _____ CNIC No** _____ lastly posted at (office) _____ place of posting _____ expired on _____ while in service.
[death certificate is attached].

Basic pay-----
Special pay-----
Personal pay-----
Qualification pay-----
Technical pay-----
Senior post allowance-----
Notional increment-----
(where applicable)
Total pay Rs.-----

- (2) Orderly allowance (if any) Rs _____
- (3) His Date of Birth was _____ Date of 1st entry into government service was _____ EOL availed during service was _____. His total length of qualifying service for pension comes to ____ years ____ months ____ days. His total deputation period was days _____ months _____ years _____. (enclose an attested copy of last month computer pay slip, service book and paid challan of pension contributions). **Also enclose original service book in case of non-gazetted deceased government servant and posting profile of deceased gazetted government servant.**
- (4) No inquiry was pending against him/enquiry pending against him stands abated.
- (5) No Demand /Recovery was due against him/or recovery/demand amounting Rs _____ was recoverable against the deceased which needs to be recovered/adjusted against the family pension.
- (6) Advances drawn by the deceased (if any) stand repaid in full, alongwith interest.
- (7) Descriptive Roll, undertaking to make good government losses is enclosed at **Annex-A**.
- (8) As per record, it is verified that Mr./Mst./Ms. _____ CNIC No. _____ and contact No. _____ is a bonafide family member entitled to family pension of Mr/Mst/Ms. _____ as his or her. (relation with deceased government servant).
- (9) ******Bank Account No in which family pension/gratuity is to be credited _____**
- (10) Administrative and financial sanction for grant of family pension with gratuity to be determined by the Accountant General, Punjab / DAO, as admissible under the rules is hereby accorded in favour of Mr. _____, CNIC No. _____.

(name and relation with deceased)

*(Please indicate kind of appointment i.e Regular/Officiating or Acting charge/Current charge and from what date _____.)

** (Attested copy of CNIC of both the deceased government servant and the claimant of family pension attached)

*** (To be allocated by AG, Punjab/DAO)

**** (The bank account should be verified by the Manager of the concerned bank)

Signature [By NAME] with stamp
Pension Sanctioning Authority

*** Pension Cost Center Code No _____

Note 1:- The sanction accorded, as above, is subject to change on account of any additional information / facts reported subsequently.

Note 2:- Pay reckonable for pension includes basic pay, special pay, personal pay, qualification pay, technical pay and senior post allowance or any other emolument reckonable for pension.

CC:

- Accountant General, Punjab Lahore /DAO _____, with the request to endorse a copy of the Family PPO to this department/office. The original service book after recording necessary entries regarding issuance of FPPO may also be returned to this department/office.
- Mr./Mst./Ms. _____, you are hereby informed that your gratuity and monthly family pension (name and relation with the deceased) shall be transfer-credited by Accountant General, Punjab / DAO in the bank account No. _____. However, if you, subsequently want to receive your family (branch and area of the bank may be mentioned). pension in any other bank account, you may inform the Accountant General, Punjab /DAO in writing, in the prescribed option form and indemnity bond, duly attested by a gazetted officer.