

PENSION FORM FOR ANTICIPATORY PENSION**[To be issued by the Appointing Authority 90 days before superannuation of the retiring Government servant].****Subject:- SPECIMEN OF NOTIFICATION / ORDERS OF RETIREMENT ON SUPERANNUATION WHERE ANTICIPATORY PENSION IS SANCTIONED.****Notification / Order:-**

- (1) On attaining the age of superannuation, Mr.....s/o.....residing at_____ having contact No._____ designation_____, drawing pay_____(reckonable for pension), as under, in BS*_____ Personnel No _____ CNIC No** _____ presently posted at (office)_____ place of posting_____ shall stand retired from Government service on_____.
- Basic pay-----
 Special pay-----
 Personal pay-----
 Qualification pay-----
 Technical pay-----
 Senior post allowance-----
 Notional increment----- (where applicable)
 Total pay Rs.-----
- (2) Orderly allowance (if any) Rs_____
- (3) **His Date of Birth is _____ Date of 1st entry into government service _____ and EOL availed is _____ Total length of qualifying service for pension is ____ years ____ months ____ days. His deputation period is _____ days _____ months _____ years (The service book in original, alongwith its attested copy, last month salary slip and copies of paid challans regarding pension contributions are attached). Posting profile (in case of gazetted government servant) is also enclosed.**
- (4) Descriptive Roll, undertaking to make good Government losses and option for commutation is enclosed as **Annex-A**.
- (5) Advances drawn (if any) stand repaid in full, alongwith interest.
- (6) Since a departmental inquiry (state brief facts) is pending against him, anticipatory pension upto (%) of full pension is sanctioned in favour of Mr. _____ as admissible to him under the Rules.

*(Please indicate kind of appointment i.e Regular/Officiating or Acting charge/Current charge and from what date _____.)

** (Attested copy of CNIC attached)

*** (to be allocated by AG, Punjab)

Signature [By NAME] with stamp
 Pension Sanctioning Authority

***Pension Cost Centre Code No_____.

Note 1:-The sanction accorded above is subject to change on account of any additional information/facts reported subsequently.

Note 2:-Pay reckonable for pension includes basic pay, special pay, personal pay, qualification pay, technical pay and senior post allowance or any other emolument reckonable for pension.

CC:

- Accountant General, Punjab Lahore/DAO with the request to endorse a copy of the anticipatory pension order to this department/office. The original service book after recording necessary entries regarding grant of anticipatory pension may also be returned to this office/department.
- Mr. _____, You are hereby informed that your commutation (if opted) and first (Retiring government servant) monthly pension shall be transfer-credited by Accountant General, Punjab/DAO in the same bank account in which your last payment of salary was credited. However, if you, subsequently want to receive your pension in any other bank account, you may inform the Accountant General, Punjab/DAO in writing, on the prescribed option form and indemnity bond, duly attested by a gazetted officer.